

Boston Baptist College  
Higher Education Emergency Relief Fund Reporting  
Emergency Financial Aid Grants to Students

On March 27 the CARES Act (Coronavirus Aid, Relief, and Economic Security) was signed into law authorizing the U.S. Department of Education to allocate grant funds for students and colleges who experienced expenses related to the disruption of campus operations due to COVID-19. The following information is provided by Boston Baptist College as required by the Department of Education in order to comply with the reporting requirements under the CARES Act.

1. Boston Baptist College signed and submitted the U.S. Department of Education Certification and Agreement, Section 18004(a)(1) of the CARES Act, for Emergency Financial Aid Grants to Students on May 7, 2020. We attest that we will use no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to Students. The U.S. Department of Education provided Boston Baptist College with an electronically signed Grant Award Notification on May 15, 2020. We intend to use the funds received to provide Emergency Financial Aid Grants to students.
2. On May 21, 2020, the institution received \$30,909 from the Department of Education to be used for Emergency Financial Aid Grants to students.
3. Distribution to students:
  - As of June 6, 2020, we continue to receive applications from students, obtaining and verifying critical information for the distribution process.
  - As of June 20, 2020 (30-day Report date), 32 applications have been received. No funds have been distributed to students.
  - As of July 30, 2020, the application process is closed and 39 applications have been submitted for grant calculations.
  - **As of August 4, 2020 (45-day Report date), 100% of grant funds have been distributed to students.**
4. The total number of students at the institution eligible to receive CARES Act Emergency Financial Aid Grants is approximately 40. Potential eligibility was determined in accordance with Section 484 in Title IV of the Higher Education Act of 1965, as amended, and under Section 18004(a)(1) of the CARES Act. Student eligibility was measured as of March 10, 2020, the last date of on-campus classroom activity.
5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.
  - As of June 6, 2020, the total number of students that will receive a CARES Act Grant is yet to be determined.

- As of June 20, 2020 (30-day Report date), 0 students have received a grant distribution.
- As of July 31, 39 grant checks have been processed and issued for distribution to students. 9 checks have been delivered or mailed.
- As of August 1, all grant checks have been delivered and/or mailed to students.

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants are as follows:

- All students were given the opportunity to submit an online application with accompanying receipts for eligible expenses related to the disruption of campus operations due to COVID-19.
- Actual Expenses: Once student applications and supporting documents are received and approved, each eligible student's award calculation will first be determined based on actual expenses incurred.
- Remaining Portion: After determining total expense reimbursement allocations for student applicants, all remaining funds will be prorated and awarded to ALL eligible students based on their Expected Family Contribution (EFC) for Financial Aid, as reported on their 2019-20 FAFSA. Priority will be given to PELL Grant recipients. The number of credit hours attempted in the spring semester will also be used to determine award amounts. There are approximately 40 Boston Baptist College students eligible to receive CARES Act HEERF money. A full-time, PELL recipient student will receive approximately 3.4% of the remaining funds. All other full-time students will receive approximately 1.7% of the remaining funds.
- Grants will be disbursed directly to student accounts and immediately refunded to students by delivery of a check to their permanent address.

7. Instructions, directions, and guidance provided by the institution to students concerning the Emergency Financial Aid Grants include:

- On May 12, 2020, all students enrolled at Boston Baptist College for the spring semester were notified via email regarding the CARES Act. The information provided to the students is as follows: *"On March 27 the CARES Act (Coronavirus Aid, Relief, and Economic Security) was signed into law authorizing the U.S. Department of Education to allocate grant funds for students and colleges who experienced expenses related to the disruption of campus operations due to COVID-19. We have applied to receive emergency financial aid grants on behalf of our eligible students. To be eligible, the student must be enrolled this semester as a degree-seeking student; the student must be eligible to receive Title IV aid; and the student must demonstrate significant need, having incurred expenses related to the disruption of campus operations due to COVID-19. Not all students are eligible to receive this funding. Next week I will be emailing eligible students with further instructions."*

- On May 21, 2020, the “Student CARES Act Application” was posted on our website, including instructions for making the application. The posting stated: *“On March 27 the CARES Act (Coronavirus Aid, Relief, and Economic Security) was signed into law authorizing the U.S. Department of Education to allocate grant funds for students who experienced expenses related to the disruption of campus operations due to COVID-19. To be eligible, the student must be enrolled this semester as a degree-seeking student; the student must be eligible to receive Title IV aid; and the student must demonstrate significant need, having incurred expenses related to the disruption of campus operations. To determine the amount of your distribution, the following application must be completed and returned by May 29, 2020.”*
- On June 2, 2020, 40 eligible students received a personalized email from the VP for Operations encouraging them to submit the online application. The emails stated: *“Regarding the CARES Act Relief Grant...you are eligible to receive funds. I encourage you to fill out and submit the online application. Let me know if you have any questions.”*
- Between June 10 and July 6, other social media was used to notify specific students in an effort to solicit responses and applications.